



Statement of Vision

Lafayette's panoramic view of the Rocky Mountains inspires our view into the future. We value our heritage, our unique neighborhoods, a vibrant economy and active lifestyles. We envision a future that mixes small-town livability with balanced growth and superior city services.

OCTOBER 3, 2022

AGENDA

6:30 PM Historic Preservation Board
City Hall Council Chambers
1290 S Public Road

- I. OPENING OF REGULARLY SCHEDULED MEETING
 - A. Call To Order
 - B. Roll Call
- II. APPROVAL OF MEETING MINUTES FOR SEPTEMBER 12, 2022
- III. ITEMS FROM THE PUBLIC NOT ON THE AGENDA
- IV. AGENDA ITEMS
 - A. APPLICATIONS
 - a. None
 - B. DISCUSSION ITEMS
 - a. Interview Tim Adair for HPB Position
 - b. HPB Trivia Night – Oct. 11, 2022
 - C. OTHER BUSINESS
 - a. Staff Update Memo
 - b. Liaison Comments
 - c. Board Comments
 - D. UPCOMING AGENDA ITEMS
 - E. ADJOURNMENT

Record of Proceedings
Lafayette, Colorado
Historic Preservation Board Meeting
September 12, 2022

I. Call To Order

Chair Dugan called the September 12, 2022, Historic Preservation Board meeting to order at 6:30 pm in the Council Chambers at Lafayette City Hall, 1290 S. Public Road.

Roll Call/Attendance

Those attending included Chair Kim Dugan, Vice Chair Conarro, and Board Members Nicholas Bernhard, and Whitney McClellan

Staff present: Principal Planner Phil Kleisler and Recording Secretary Michelle Verostko.

II. APPROVAL OF MEETING MINUTES FOR AUGUST 1, 2022

Board member Bernhard moved to approve the meeting minutes for August 1, 2022. Vice Conarro seconded the motion. All voted in favor of the motion.

III. ITEMS FROM THE PUBLIC NOT ON THE AGENDA

Grant Swift, 608 E. Geneseo Street, Lafayette, stated his shed project is done and he invited the Board to drive down the alley to view it.

IV. AGENDA ITEMS

A. APPLICATIONS – None.

B. DISCUSSION ITEMS

a. Interview Grant Swift for Historic Preservation Board Position

The Board asked applicant Grant Swift various questions about his interest in the board, what skills he brings to the Board, what is his favor historic structure in Lafayette, and what he has learned since being on the Board. Mr. Swift responded to the questions and shared that his house is his favorite historic structure.

Chair Dugan moved to recommend the City Council reappoint Grant Swift to a full time Historic Preservation Board for another term. Board member McClellan seconded the motion. All voted in favor of the motion.

b. Interview Tim Adair for Historic Preservation Board Position

Chair Dugan explained that due to an illness, Mr. Adair is unable to attend. She stated they would postpone his interview to their October meeting.

c. Pre-Work Plan Discussion on Priorities

Principal Planner Phil Kleisler suggested the Board consider a couple of questions before they start their pre-work plan discussions.

1. What are they not doing that they would like to do?
2. What opportunities do they have?
3. What are their objectives?

He suggested three focus areas for them could be education, planning/reports, and regulations.

Below is a list of some of the Board's discussion points/focus:

- Budget
 - What do they want to spend money on
 - Survey community to see what they want, what they would like to see
 - Money is left in budget
 - Fund as many projects we they can
 - Don't have to spend money
 - Save for bigger projects
- Programs
 - List existing events
 - Keep better track of current programs
 - Assess the programs they do now
 - Quarterly Events
 - Expand on programs – what do we want to expand on
 - Expand grant program
 - Provide larger amount
 - Block improvement funding
 - Heritage Award program – yearly or every two years
 - Yearly survey of historic area
 - Joint program with other boards
 - Sign program
 - Digitize records
- Concerns
 - Board is stretched thin, need more board members, more participation
 - Difficult to get things done
- Education Outreach
 - Quarterly or twice a year outreach education program
 - Hire/Pay for speaker(s)
 - Presentations - Workshops
 - Pedi cab
 - Trivia nights
 - Provide more literature
- Landmarking
 - Incentives for people to landmark their property
 - Offer money in place of grants
 - Landmark district
 - Louisville program

The Board asked staff to provide a graph of events and when scheduled. They want to establish a regular outreach program that is outlined and easier to maintain.

Trivia Night Update

Board Member McClellan gave an update on where they were on the Trivia Night which is scheduled for Oct 11 at Odd 13. She said they need 25 questions and asked for assistance from the other board members in coming up with the questions.

Walking Tour – Sept. 22 Update

Vice Chair Conarro asked if the tour needed to be noticed. Staff stated it would be noticed as a meeting because three or more of them could be attending it.

Vice Chair Conarro gave an overview of what he intended to talk about during the tour.

C. OTHER BUSINESS

a. Staff Updates

Principal Planner Phil Kleisler stated the department plans to hire a senior planner that will replace Marcy Gerwing's position by mid-October.

Mr. Kleisler updated the Board on the Outbuilding Survey stating that the consultant is 75% done with the first phase and plans to give a presentation at the December meeting.

Mr. Kleisler stated the City will be entering into a contract with the consultant for the zoning code update. There will be an engagement process that will include a steering committee made up of the Planning Commission and other board members.

The Board indicated they would like to have representation especially for the Old Town Design Guidelines.

b. Liaison Comments

None.

c. Board Comments

None.

D. FUTURE AGENDA ITEMS

- Trivia questions
- Interview HPB applicant

E. ADJOURNMENT

Chair Dugan adjourned the meeting at 7:50 p.m.

ATTEST:

CITY OF LAFAYETTE, COLORADO

Jana Easley, Staff Liaison
Historic Preservation Board

Kim Dugan, Chair
Historic Preservation Board

Name	Adair, Timothy
How long have you lived in Lafayette?	16 months
1. Why would you like to serve on the Historic Preservation Board?	I am interested in serving on a city board to give back to the community. I find HPB compelling because it deals with the stewardship of historical physical spaces and how to balance the needs of the present and future, while honoring and preserving the past.
2. Have you been a member of other boards, commissions, or committees?	No.
3. Describe your history associated with community volunteerism.	<p>I was among the original board members for Boulder 2140 - now Boulder Young Professionals, an affiliate program of the Boulder Chamber of Commerce.</p> <p>I developed programs that might move young professional organizations from their focus on networking parties to civic and community engagement, including a political debate held at Chautauqua featuring a young Joe Neguse, then a new regent for the University of Colorado.</p> <p>After I left 2140, I joined the state board of the national 501c3, Gift of Adoption Fund. As a board member I raised funds that went to grants for new adoptive parents. Part of my responsibilities were to review and approve grant applications, distributing funds to parents who were in the final stages of the adoption process.</p> <p>I've taken some time from volunteerism the last few years, focusing on my career and caregiving for members of my family.</p>
4. If you have had personal experience in dealing with the Historic Preservation Board, tell us a little about your experience.	I have no practical experience dealing with the HPB, however I have communicated with present and past board members.
5. What is your favorite historic structure in Lafayette and why?	I'm an avid 'disc-golfer', so Waneka Lake was one of my first destinations when I bought my townhouse in 2021. Happening upon the Granary was a pleasant surprise. There are so many unique opportunities when designing park spaces with disc golf courses and I loved how the city incorporated a historical structure within the design.

Perhaps even more so however, I am also fascinated by the pillars on east Arapahoe. They are approaching 100 years old, and I am perplexed at their neglect.

6. What do you perceive to be the biggest threat to historic structures in Old Town?

Not knowing. I get the sense that a lot of our history is at risk of being destroyed or disappearing because it's simply not known.

7. Describe experience you may have with the construction industry.

I was a founding member of a property management company in Eagle County. As a realtor, leasing agent, and property manager - I was hired by my clients to GC small to medium remodels and represented their interests in design-review or permitting discussions. I left Vail and the company in 20098 to move to Boulder, but they remain in business today.

8. Are you better at following rules that may appear to be black or white, or arriving at creative solutions? And why?

I spend my days arriving at creative solutions in the design and development of digital experiences, but sometimes we must follow a well-defined set of rules. It's not about being better at one or the other, but having the awareness and flexibility necessary to approach different scenarios with the appropriate mix of problem-solving techniques.

9. What experience do you have with history?

Besides genuine curiosity and some notable ancestors, I don't have any practical experience. The last 3 books I've read are:
- Flyboys | A True Story of Courage, by James Bradley
- The Great Secret | The Classified World War II Disaster that Launched the War on Cancer, by Jennet Conant
- Desperate Remedies | Psychiatry's Turbulent Quest to Cure Mental Illness, by Andrew Scull

TIM ADAIR

Known for a customer-first approach and for maintaining perspective under pressure, I marshal the resources of wildly intelligent people. Together, we design and develop custom web experiences for household names in the financial services industry.

RECENT EXPERIENCE

FEBRUARY 2022 – PRESENT | BOULDER, CO

SENIOR PRODUCT MANAGER, CLOUD OPERATIONS ORACLE | NETSUITE

- Future-proofing the original cloud computing software solution geared towards small and medium sized enterprises.

NOVEMBER 2019 – FEBRUARY 2022 | BOULDER, CO

PRODUCT MANAGER IHS MARKIT

Summary: I owned the product vision for core data visualization capabilities seen by millions of investors per day; overseeing new feature development, product positioning, competitive analysis, and the sun-setting of old technology stacks. Major banks and financial media outlets around the world white label content designed and developed by my team.

- Portfolio included an HTML5/ES6 charting library used by brokerages to deploy custom charting applications for technical stock traders and a Dynamic Video product that provides a daily Market wrap-up for investors.
- Defined and executed the strategy for Markit Digital's top 2020 and 2021 initiatives.
- Led the product and delivery team that shipped a new JavaScript library in 2021, already being consumed by top brokerages in the U.S, Canada, Australia and Hong Kong to build custom charts.
- Consulted with product and technology teams at major banks in North America, Europe, and APAC to reimagine financial charts across their software applications.
- Created accessible data viz experiences through natural language generators, combining dynamic text with dynamic images to create the most contextual stock research experiences for retail investors.

DECEMBER 2015 – NOVEMBER 2019 | BOULDER, CO

PRODUCT OWNER IHS MARKIT

- Blended account, product, and project management to deliver large-scale SaaS solutions to clients in the financial services and healthcare industries.
- Coordinated UI/UX design, web development, engineering, and quality assurance teams in Boulder and Noida.
- Directed a multiyear project to rebuild the brokerage industry's most recognizable retail research platform. It was rated the #1 new tool by StockBrokers.com in January 2020.

APRIL 2012 – DECEMBER 2015 | BOULDER, CO

PROJECT MANAGER IHS MARKIT

- Managed the delivery of small and medium-sized projects for multiple Fortune 500 clients.

PAST EXPERIENCE

OCTOBER 2009 – APRIL 2012 | BOULDER, CO

REVENUE MANAGER, ST JULIEN HOTEL & SPA

- Managed the room revenue strategy for Boulder's preeminent hotel & spa.
- Managed an 18-month project to upgrade the central reservations system.
- Managed rate building and restrictions via hotel property management system and trained front office staff in various aspects of the software.

SEPTEMBER 2006 – OCTOBER 2009 | AVON, CO

DIRECTOR OF PROPERTY MANAGEMENT, BOLD REAL ESTATE SOLUTIONS

- Managed a portfolio of investment properties valued at \$125 Million, representing individual owners, negotiating and executing lease agreements on their behalf.
- Broker Associate, Vail Board of Realtors.

EDUCATION | CERTIFICATIONS

MAY 2004 | GAINESVILLE, FL

RECREATION, PARKS & TOURISM MANAGEMENT, BS, UNIVERSITY OF FLORIDA

MAY 2017

CERTIFIED SCRUM PRODUCT OWNER, SCRUM ALLIANCE

SKILLS

- Agile | Scrum | Waterfall
- SDLC Project Management
- Building extraordinary teams
- Designing for humans
- Communication, negotiation and building consensus
- Relentless prioritization
- User experience

VOLUNTEERING

JANUARY 2015 – DECEMBER 2017

BOARD MEMBER, GIFT OF ADOPTION FUND, COLORADO CHAPTER

JANUARY 2010 – MAY 2013

BOARD MEMBER, BOLDER YOUNG PROFESSIONALS



HISTORIC PRESERVATION BOARD UPDATE MEMO

MEETING DATE: October 3, 2022
AGENDA TITLE: Historic Preservation Board Update Memo
PREPARED BY: Jana Easley, Planning Manager

Purpose

The purpose is to provide a brief update on non-public hearing items, provide the current balance of the Historic Preservation Fund and the board's priorities. It is anticipated that additional staff and board discussion will occur during the meetings.

Historic Preservation Cases Reviewed July 25-August 31, 2022

1. Non-Designated Demolition Review

- a. A demolition permit was reviewed for 109 E. Chester St. for removal of the detached garage. The Demolition Review Committee released the permit for further processing.
- b. A demolition permit was reviewed for 208 W. Geneseo St. for a partial demolition for the purpose of remodeling. The Demolition Review Committee released the permit for further processing.

2. Certificate of Appropriateness Review

- a. No COA applications were reviewed within this period.

3. Landmark Designation Applications

- a. No designation applications were reviewed within this period.

Historic Preservation Fund Balance

The Historic Preservation Board receives \$3,500 from the General Fund each year and approximately \$25,000 from a [tax on storage services](#). The city began collecting the tax on storage services in 2018. The unused portion of funds from the storage tax rolls over to the following year. The \$3,500 from the General Fund must be used before the Storage Tax Funds may be used.

The current estimated Historic Preservation Fund Balance is: \$61,515 and the Historic Preservation General Fund Balance is \$2,900, for a total of \$ 64,415. The current anticipated costs in 2022 include:

2022 Anticipated Costs

Date	Description	Vendor	Amount
February	Saving Places Conference	Colorado Preservation, Inc	\$600
January – December	Old Town Outbuilding Survey	Tatanka Historical Associates	\$23,400
November	Building Improvement Grants	Individual owners	\$11,250
Total 2022 Anticipated Costs			\$35,250
Anticipated Year-End Balance			\$29,165

Note: For the outbuilding survey, we budgeted \$23,400 and currently have \$18,360 remaining.

2022 Historic Preservation Priorities

The 2022 Historic Preservation Work Plan was confirmed at the March 7 meeting. The table below tracks progress to date.

	Month	Staff Item	HPB Item	HP Plan Rec.	Progress to Date
Q1	January	Establish 2022 Work Program	Establish 2022 Work Program Appoint HPB chair, vice-chair and demolition review committee		Work Program accepted at 3/7 HPB meeting; Appointments; Kim Dugan (chair); Amanda Downes (vice chair); Doug Conarroe, Nicholas Berhard, Amanda Downes (Demo Review Committee)
	February	Attend Saving Places Conference		4.3b	Marcy Gerwing and 4 HPB board members attended 2022 Saving Places Conference 2/7-2/9
	March	Kick-Off Outbuilding Survey; Begin Reconnaissance Survey		2.1	Ron Sladek attended 3/7 HPB meeting to kick off Outbuilding Survey; began to gather background documents
Q2	April	Complete organization of program files, update application forms and create process guides to clarify designation, demo and COA Processes	Support creation of process guides	4.2	Organized 270 folders into six root folders and migrated to Sharepoint. Created Research Guide for property owners (posted online May 2022); [Update application forms] [Process Guides for Demolition, Designation and COA Processes] [Add list of resources to website]
	May	Facilitated Board Retreat Support Historic Preservation Month activities	Facilitated Board Retreat Lead Historic Preservation Month activities	4.3f:	HPB Board Retreat held May 14 HPB hosted booth at Art Night Out

	June	Award Building Improvement Grants (HPB)			13 grant applications received, and 8 grants awarded for a total of \$11,250.
Q3	July	Board Tour of Potential Historic Sites (i.e. Waneka Centennial Farm with LOSAC)		4.6; 4.3	Joint Tour with LOSAC of Waneka Farm held July 14
	August	- Procedural Training with Planning Commission			Moved to later in year
	September	Board Tour of Past Projects and Heritage Award Applicants	- Board Tour of and Past Projects and Heritage Award Applicants	4.3a	Tour Sept. 22, 2022, 5 p.m. Tour starts at East Simpson Coffee
Q4	October	Complete Annual CLG Report	Host Lafayette Heritage Awards and HPB Trivia Night	4.7	Trivia night Oct. 11, 7 - 9 p.m. Odd 13
	November	Set 2023 Historic Preservation Priorities/Ensure Compliance with the Preservation Plan		4.2	Tentative - Training with Planning Commission (11/9)
	December	Complete Outbuilding Reconnaissance Survey; Begin Intensive-Level Survey Year in Review (could include tour, holiday party)		2.1	Phase I Reconnaissance Survey report presented to HPB; HPB selects properties for the intensive-level survey; Phase II intensive-level survey begins

287/Arapahoe Gateway Pillars

No update at this time.

Waneka Farm Survey

No update at this time.