

ARTICLE VII. HUMAN RIGHTS COMMISSION [6]

Sec. 5-70. Human rights commission.

- (a) **Established.** There is hereby established the human rights commission.
- (b) **Membership.** The advisory board shall consist of seven (7) city electors of at least eighteen (18) years of age who shall be appointed by city council. Council may appoint up to two (2) alternate members, who shall be called upon to serve and vote in the absence of a regular member(s). The board may recruit and recommend nominees to city council for appointment. A city employee appointed by the city administrator shall serve as the city's nonvoting staff liaison to the board.
- (c) **Term and compensation.** Members shall be appointed to serve three-year terms. Members seeking reappointment may be recommended by the current board and must be approved by city council. Vacancies for any unexpired term shall be filled by city council appointment. Board members serve at the pleasure of council. Board members shall not receive a salary or other compensation for their service, but may receive reimbursement for necessary expenses in accordance with city policy.
- (d) **Purpose.** The purpose of the advisory board is to foster mutual respect and understanding and to create an atmosphere conducive to the promotion of amicable relations among all members of the community and to serve as a vehicle through which citizens can convey their suggestions on city policies with respect to diversity and inclusiveness.
- (e) **Duties and responsibilities.** In addition to other tasks that the city council may assign to it, the advisory board shall:
- (1) Study, prepare and recommend to the city council a plan of long and short range priorities and specific legislation or programs to alleviate problems related to diversity and inclusiveness, including programs administered by the city to promote diversity and inclusiveness;
 - (2) Upon request of the council or the city administrator, or upon its own initiative, advise the city council or administrator on the diversity and inclusiveness impact of proposals to be acted upon by the council or upon areas to which the council's attention should be directed;
 - (3) Facilitate conversation related to incidents of division and conflict on issues of diversity and inclusiveness and attempt to correct them by issuing recommendations to appropriate city departments and to the city council for actions necessary or helpful to eliminate such division and conflict; and
 - (4) Consider, research, study and make recommendations to the city council regarding any contemplated or proposed action by any federal, state or municipal government, or any agency or instrumentality thereof, which may have an effect on diversity and inclusiveness in the community.
- (f) **Meetings and bylaws.** The board is authorized to adopt bylaws and other administrative guidelines to govern the conduct of its meetings and activities.

(Ord. No. 2016-38, § 1, 11-16-16)