



BUILDING INSPECTION INFORMATION

Planning & Building Department
1290 S. Public Road, Lafayette, Colorado 80026

303-665-5588
Email: buildingpermitsg@lafayetteco.gov

INSPECTION REQUEST LINE NUMBER – 303-604-3822

Call the above number before 6:00 AM to receive your inspection.

You will need the following information when requesting your inspection:

Project Number
Project Address
Inspection Type
Name-Phone

Please give us the entire permit number. Example: Year-XXXX

Most inspections will require access into the property. There must be someone over the age of 18 at the project address to provide access. Inspectors will **NOT** enter an occupied home without the homeowner or homeowner

All inspections will occur between 9 AM and 4 PM. For ETA's, you may call the Building Department at 303-661-1451 between 8 AM and 9 AM and an inspector will give you AM or PM arrival window for your inspection. Some residential inspections may be virtual and this will be communicated to you at that time.

CANCELLATION LINE: 303-661-1451

Please call this line by **8:30 AM** to cancel the requested inspection. Leave a message with the permit number, address, type of inspection, and a contact phone number.

REQUIREMENTS FOR ALL INSPECTIONS

You will need the permit card and approved field plans on site at ALL TIMES. If permit card and/or approved stamped plans are not available, the inspector will NOT conduct the inspection (Re-inspection Fee of \$75.00 may be charged). The inspector will review the plans if applicable and verify that all required codes are met and the project is ready to continue or is completed (Final). Please view your inspection record card to find inspection results.

RE-ROOF INSPECTION REQUIREMENTS

One final inspection – no mid-roof inspection

LADDER REQUIRED FOR ALL ROOF INSPECTIONS. The following requirements must be met when calling for a roof inspection:

- The ladder must be safe and sturdy and tied off securely by the contractor;
- The top of the ladder must be no less than three feet (3') above the roofs edge;
- The ladder must provide access to all levels of the roof.
- Give roof pitch when calling for an inspection.
- Write the roof pitch on the inspection record card.
- Post documentation or packaging of Class 4 shingles on site.

Scheduling Roof Inspections

Please do not call for a roof inspection when the weather forecast is calling for snow. The Building Safety Division does not carry over roof inspections or make multiple trips to see if the roof is clear for inspection. It is the responsibility of the contractor to ensure the roof is clear and dry before calling for an inspection.

Roof inspections must be ready by 9:00 am and will occur the same day until 4:00 pm weather and daylight permitting. It is the responsibility of the contractor to advise the property owner(s) that inspections have been scheduled and to ensure all animals are properly restrained and or inside when the inspector arrives and any gates necessary for access are unlocked. The inspection will not occur if these requirements have not been satisfied.

Final roof inspections will only occur from the ground in the following conditions:

- The roof pitch is over 5/12;
- The roof is over 2-stories;
- It is a tile roof.

Failure to comply with any of the aforementioned requirements will result in cancellation of the inspection. A re-inspection fee of \$75 will be assessed before the inspection can be rescheduled. The Inspector reserves the right to refuse an inspection if, in their opinion, conditions are unsafe due to weather or failure to comply with the requirements.

Contact the Building Department at 303-661-1451 or email buildingpermits@lafayetteco.gov if you have additional questions.