



HYDRANT METER RENTAL

Company Name: _____

Billing Address: _____

Billing Phone Number: _____

Billing Email Address to Send Invoices: _____

Company Contact for Meter Readings: _____

Company Contact Phone # for Meter Readings: _____

Company Contact Email Address for Meter Readings: _____

Rental Agreement:

- Renter agrees to keep all equipment in the same condition as it was received.
- Renter agrees to pay The City of Lafayette all incidental charges for any damages other than ordinary wear and tear of rented equipment.
- The City of Lafayette reserves the right to bill for or deduct these charges from your security deposit.

Company Representative Checking Out Meter: [PRINT NAME] _____

Company Representative's Signature: _____ Date: _____

**** The Following Information Will Be Completed By The City of Lafayette. ****

CHECK OUT:

Project Name & Location: _____

Water will be charged at: inside city limit or outside city limit rates. Public Works Signature: _____

Meter ID #: _____ Meter Reading Out: _____ Picture Taken:

Required Wrench & Hose Checked Out: **Customer Initials** _____

Meter is certified: Condition of Meter Out: POOR GOOD GREAT

Detail of any significant damage: _____

Checked Out By: _____ Date: _____

CHECK IN:

Hydrant Wrench & Hose Returned Yes No **Customer Initials** _____

Final Reading In: _____ Picture Taken: Condition of Meter In: operable inoperable

Detail of any significant damage: _____

Checked In By: _____ Date: _____

This document has been scanned and saved & confirmation emailed to PW & Finance.