



ROOFING CODE INFORMATION/CHECKLIST

Planning & Building Department
1290 S. Public Road, Lafayette, Colorado 80026

303-665-5588
Fax 303-665-2153
Email: planning@lafayetteco.gov

Roofing Code Information/Checklist:

- The City of Lafayette requires a permit for any roof work requiring one square (100 sq. ft.) or more of shingles. However, we will not specify whether an entire reroof is required.
- 2015 International Residential Code and International Building Code
Amendment: Class 4 Impact Resistant Shingles are required. Documentation or packaging of Class 4 IR Shingles is required for inspection along with the Inspection Record Card (effective March 15, 2021)
- Asphalt roofs shall have no more than two (2) layers.
- Drip edge/rake metal is required.
- **Ice and watershed is required.**
- Shingles must comply with ASTM D7158 (Class G or H) or shingles must comply with D3161 Class F (For wind rating)

Roofing Permits

- Use the regular building permit application when applying for a roof permit. Your application can be faxed, mailed, emailed, or dropped off in "Dropbox/Pickup Box" at City Hall, 1290 S. Public Road. Fax #303-665-2153. Email: planning@lafayetteco.gov
Allow 5 working days for processing.
- Contractors working in Lafayette need to be licensed with the City of Lafayette.
- Payment can be made by check and dropped off in City's water utility payment box. Sorry, no credit cards over phone or fax. You can also mail your check in with a self-addressed stamped envelope and we will mail permit back to you.

Reroof Inspection Requirements

One final inspection – no mid-roof inspection

LADDER REQUIRED FOR ROOF INSPECTIONS. The following requirements must be met when calling for a roof inspection:

- The ladder must be safe and sturdy and tied off securely by the contractor.
- The top of the ladder must be no less than three feet (3') above the roofs edge.
- The ladder must provide access to all levels of the roof.
- Please give the roof pitch when calling for an inspection.
- Please write the roof pitch on the yellow inspection record card.
- **Be sure to post documentation or packaging of Class 4 shingles on site.**

Scheduling Roof Inspections

Please do not call for a roof inspection when the weather forecast is calling for snow. The Building Safety Division does not carry over roof inspections or make multiple trips to see if the roof is clear for inspection. It is the responsibility of the contractor to ensure the roof is clear and dry before calling for an inspection.

Please give the roof pitch when calling for your inspections. Please write the roof pitch on the yellow inspection record card.

Roof inspections must be ready by 9:00 am and will occur the same day until 6:00 pm weather and daylight permitting. We are not able to give an ETA for reroof inspections. It is the responsibility of the contractor to advise the property owner(s) that inspections have been scheduled and to ensure all animals are properly restrained and or inside when the inspector arrives and any gates necessary for access are unlocked. The inspection will not occur if these requirements have not been satisfied.

Final roof inspections will only occur from the ground in the following conditions:

- The roof pitch is over 5/12; note on card and give the roof pitch when you call for an inspection.
- The roof is over 2-stories.
- It is a tile roof.

Failure to comply with any of the requirements will result in cancellation of the inspection. A re-inspection fee of \$75 will be assessed before the inspection can be rescheduled. The Inspector reserves the right to refuse an inspection if, in their opinion, conditions are unsafe due to weather or failure to comply with the requirements.

Inspection Line: 303-604-3822 – Need permit number, address, contact phone number. Note that we are unable to give an ETA for reroof inspections.

Inspection Results

- Results of inspection are written on the yellow inspection record card which is left at job site after the inspection.

Contact the Building Department at 303-661-1270 or email planning@lafayetteco.gov if you have additional questions.